

November 2019

Date	City	Agency	Time	Workshop	Type	Location	Catalog Course Code	Activity Code
11/4/19	Nashville	All	8:30am-12:30pm	Pillar 1: The Role of Human Resources	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	PILL11000	HR-PILL1-110419-001
11/4/19	Nashville	All	8:30am-12:00pm	G.R.E.A.T. Customer Service	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	CFW1000	HR-CFG110419-001
11/4/19	Nashville	All	1:00pm-4:00pm	G.R.E.A.T. Customer Service	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	CFGT1000	HR-CUSTFT4T110419-001
11/5/19	Nashville	All	8:30am-12:00pm	Pillar 2: Legal Issues in Human Resources	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	PILL21000	HR-PILL2-110519-001
11/5/19	Nashville	All	1:00pm-4:30pm	Pillar 3: Human Resources Administration	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	PILL31000	HR-PILL3-110619-001
11/5/19	Nashville	All	8:30am-12:00pm	Change Leadership for AWS Supervisors	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	CLAWS1000	HR-CLAWS110519-001
11/6/19	Nashville	All	8:30am-12:00pm	Respectful Workplace: A Staff Guide to Preventing Workplace Harassment	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	RWST1000	HR-RWS110619-001
11/6/19	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Manager's Guide to Preventing Workplace Harassment	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	RWMG1000	HR-RWMG110619-001
11/7/19	Nashville	All	8:30am-12:30pm	Performance Coaching	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	PC1000	HR-PC110719-001
11/7/19	Nashville	All	1:30pm-4:30pm	Performance Coaching	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	PCT4T1000	HR-PCT4T110719-001
11/7/19	Nashville	All	8:30am-12:00pm	The S.T.A.R. Principles of Great Customer Service, Phase 2	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	STAR2000	HR-STAR2-110719-001
11/7/19	Nashville	All	1:00pm-4:00pm	The S.T.A.R. Principles of Great Customer Service, Phase 2	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	START4T10	HR-START4T-110719-001

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11/13/19	Nashville	All	8:30am-12:30pm	S.M.A.R.T. Performance Planning	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	STW100	HR-SMART111319-001
11/13/19	Nashville	All	1:30pm-4:30pm	S.M.A.R.T. Performance Planning	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	STFM1000	HR-SMARTT4T111319-001
11/14/19	Nashville	All	8:30am-12:00pm	Get S.M.A.R.T.er: Coaching for Higher Performance	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	GSPM1000	HR-GSPM111419-001
11/14/19	Nashville	All	1:00pm-4:00pm	Get S.M.A.R.T.er: Coaching for Higher Performance	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	GST4T1000	HR-GST4T111419-001
11/14/19	Nashville	All	8:30am-12:00pm	Pre-Supervisory: Is This for Me?	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	PST1000	HR-PST111419-001
11/14/19	Nashville	All	1:00pm-4:00pm	Pre-Supervisory: Is This for Me?	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	PST1001	HR-PSTT4T-111419-001
11/18/19	Nashville	All	8:30am-12:30pm	Developing Direct Reports and Others	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	DDR1000	HR-DDR111819-001
11/18/19	Nashville	All	1:30pm-4:30pm	Developing Direct Reports and Others	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	DDRT4T1000	HR-DDRT4T-111819-001
11/18/19	Nashville	All	8:30am-12:00pm	Building Effective Teams	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	BET1000	HR-BET111819-001
11/18/19	Nashville	All	1:00pm-4:00pm	Building Effective Teams	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	BETT4T1000	HR-BETT4t111819-001
11/19/19	Nashville	All	8:30am-12:00pm	Effective Presentation Skills	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	EPSkills1000	HR-EPSkills111919-001
11/19/19	Nashville	All	1:00pm-4:00pm	Effective Presentation Skills	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	EPS1000	HR-EPSt4t-111919-001

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11/19/19	Nashville	All	8:30am-12:00pm	Self-Management	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	SM1000	HR-SM111919-001
11/19/19	Nashville	All	1:00pm-4:00pm	Self-Management	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	SMT4T1000	HR-SMT4T111919-001
11/20/19	Nashville	All	8:30am-12:00pm	Leadership Theory and Practice	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	LTP1001	HR-LTP112019-001
11/20/19	Nashville	All	1:00pm-4:00pm	Leadership Theory and Practice	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	LTP1000	HR-LTPt4t-112019-001
11/20/19-11/21/19	Nashville	All	8:00am-5:00pm	How to Facilitate	Certification	312 Rosa L. Parks Blvd. 3rd Floor Inspiration Station	HTF1000	HR-HTF-112019-001
11/21/19	Nashville	All	8:30am-12:00pm	Managing Up	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	MUP1000	HR-MUP112119-001
11/21/19	Nashville	All	1:00pm-4:00pm	Managing Up	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	MU1000	HR-MUt4t-112119-001
11/25/19	Nashville	All	8:30am-12:30pm	Teaming and Engaging in a Virtual Environment	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Innovation Station	TEVE1000	HR-TEVE112519-001